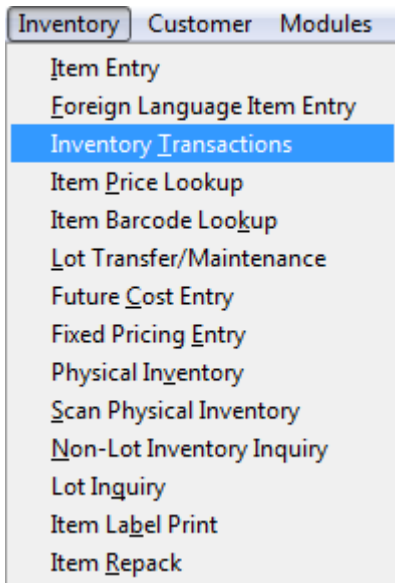


## **Inventory Transactions to Receive or withdraw Inventory (and Lot #)**

If you are not going to use Purchase Orders or if you manufacture your own items you will be using Inventory Transactions to receive inventory. If you need to dispose of spoiled inventory you will also use Inventory Transactions.



**Step #1**

Inventory Transactions - 01-SR2SOFTWARE, INC.

Item ID: 10015

Description: TUNA STEAK 4 OZ IQF

Transaction Type: Receipt

Reference:

Lot ID:

SU: CS

		Current OnHand
SU Quantity	0.00	390.00
BU Quantity	0.00	3,900.00
Price	0.00	
Cost	4.9300	

Accept Clear Cancel

Enter in the **Item ID**, or search for the item. The Description will appear.

**Transaction Type:** Choose Receipt or withdraw

**Reference:** Optional

**Lot ID:** Type in the letter **N** for New to add to inventory or choose the Lot you wish to withdraw from

The New Lot Control screen will appear.

## Step #2

**Enter in the New Lot Control information:** for External Lot #, Pack Date, Expire Date, Choose Fresh or Frozen, and choose COO

Inventory Transactions - 01-SR2SOFTWARE, INC.

Item ID: 10015

Description: TUNA STEAK 4 OZ IQF

Transaction Type: Receipt

Reference:

Lot ID: \*NEW\*

Warehouse ID: SR2

SU: CS

SU Quantity: 0.00

BU Quantity: 0.00

Price: 0.00

Cost: 4.9300

Current OnHand: 390.00

Lot Control Information:

External Lot #: MM-514

Pack Date: 06/07/13

Expire Date: 00/00/00

Fresh:

Frozen:

Country Of Origin: US

Accept Clear Cancel

**Step #3**

Enter in Warehouse ID, Sales Unit, SU Quantity, Cost will display. This is the Market Cost from Item Maintenance.

Click **Accept** to save.

The screenshot shows a software window titled "Inventory Transactions - 01-SR2SOFTWARE, INC." with the following fields and values:

- Item ID: 10015
- Description: TUNA STEAK 4 OZ IQF
- Transaction Type: Receipt
- Reference: (empty)
- Lot ID: \*NEW\*
- Warehouse ID: SR2
- SU: CS
- SU Quantity: 35.00
- BU Quantity: 350.00
- Price: 0.00
- Cost: 4.9300
- Current OnHand: 390.00
- Lot Control Information:
  - External Lot #: MM-514
  - Pack Date: 06/07/13
  - Expire Date: 00/00/00
  - Fresh:
  - Frozen:
  - Country Of Origin: US

At the bottom right, there are three buttons: "Accept" (highlighted with a red box), "Clear", and "Cancel".

You can see the new lot in Lot Inquiry.

Inventory	Customer	Modules
<ul style="list-style-type: none"> <li>Item Entry</li> <li>Foreign Language Item Entry</li> <li>Inventory Transactions</li> <li>Item Price Lookup</li> <li>Item Barcode Lookup</li> <li>Lot Transfer/Maintenance</li> <li>Future Cost Entry</li> <li>Fixed Pricing Entry</li> <li>Physical Inventory</li> <li>Scan Physical Inventory</li> <li>Non-Lot Inventory Inquiry</li> <li style="background-color: #0070C0; color: white;">Lot Inquiry</li> <li>Item Label Print</li> <li>Item Repack</li> </ul>		

Lot Inquiry - 01-SR2SOFTWARE, INC.							
Lot #	Item ID	Description	Receive	Expires	Committed	PFS-CA	SR2
DS-145	10015	TUNA STEAK 4 OZ IQF	08/15/12				35
MM-1226	10015	TUNA STEAK 4 OZ IQF	12/05/12	01/02/13			80
MJ-718	10015	TUNA STEAK 4 OZ IQF	12/05/12	01/02/13			50
M1-715	10015	TUNA STEAK 4 OZ IQF	12/05/12	01/02/13			50
MM-514	10015	TUNA STEAK 4 OZ IQF	05/14/13				35
klhjk	10025	LOBSTER MEAT BKN CAPT DAN	12/18/12		2		1