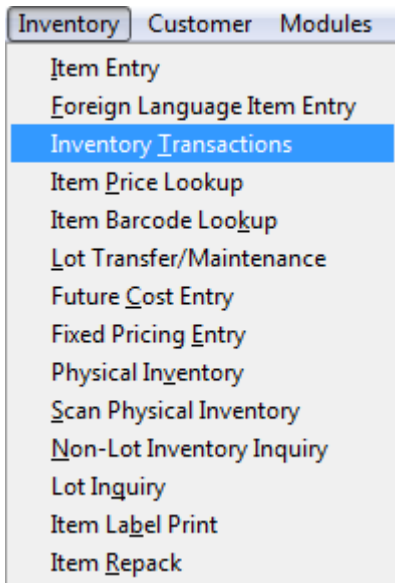# Inventory Transactions to Receive or withdraw Inventory (and Lot #)

If you are not going to use Purchase Orders or if you manufacture your own items you will be using Inventory Transactions to receive inventory. If you need to dispose of spoiled inventory you will also use Inventory Transactions.

Inventory | Customer | Modules

- Item Entry
- Foreign Language Item Entry
- Inventory Transactions
- Item Price Lookup
- Item Barcode Lookup
- Lot Transfer/Maintenance
- Future Cost Entry
- Fixed Pricing Entry
- Physical Inventory
- Scan Physical Inventory
- Non-Lot Inventory Inquiry
- Lot Inquiry
- Item Label Print
- Item Repack

Step #1

Inventory Transactions - 01-SR2SOFTWARE, INC.

Item ID	10015
Description	TUNA STEAK 4 OZ IQF
Transaction Type	Receipt
Reference	
Lot ID	?

		Current OnHand
SU	CS	
SU Quantity	0.00	390.00
BU Quantity	0.00	3,900.00
Price	0.00	
Cost	4.9300	

Accept   Clear   Cancel

Enter in the **Item ID**, or search for the item. The Description will appear.

Transaction Type: Choose Receipt or withdraw

Reference: Optional

Lot ID: Type in the letter **N** for New to add to inventory or choose the Lot you wish to withdraw from

The New Lot Control screen will appear.

Step #2

Enter in the New Lot Control information: for External Lot #, Pack Date, Expire Date, Choose Fresh or Frozen, and choose COO

Step #3

Enter in Warehouse ID, Sales Unit, SU Quantity, Cost will display. This is the Market Cost from Item Maintenance.

Click **Accept** to save.

You can see the new lot in Lot Inquiry.

Inventory	Customer	Modules
Item Entry		
Foreign Language Item Entry		
Inventory Transactions		
Item Price Lookup		
Item Barcode Lookup		
Lot Transfer/Maintenance		
Future Cost Entry		
Fixed Pricing Entry		
Physical Inventory		
Scan Physical Inventory		
Non-Lot Inventory Inquiry		
Lot Inquiry		
Item Label Print		
Item Repack		

Lot Inquiry - 01-SR2SOFTWARE, INC.

Lot #	Item ID	Description	Receive	Expires	Committed	PFS-CA	SR2
DS-145	10015	TUNA STEAK 4 OZ IQF	08/15/12				35
MM-1226	10015	TUNA STEAK 4 OZ IQF	12/05/12	01/02/13			80
MJ-718	10015	TUNA STEAK 4 OZ IQF	12/05/12	01/02/13			50
MJ-715	10015	TUNA STEAK 4 OZ IQF	12/05/12	01/02/13			50
MM-514	10015	TUNA STEAK 4 OZ IQF	05/14/13				35
klhjk	10025	LOBSTER MEAT BKN CAPT DAN	12/18/12		2		1