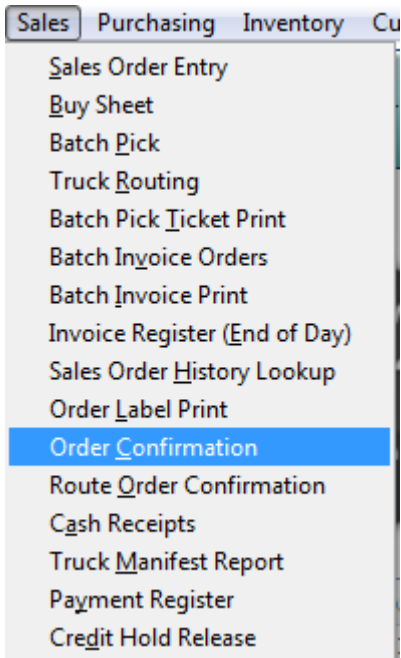


Sales Order Confirmation




Order confirmation is used by the warehouse workers to scan or weight the items as they are building the palette, loading the truck, or when the items are coming down a belt to build the order.

The Order Confirmation screen displays the items in order from Full Cases to Pieces and from heaviest to lightest based on weight and density. This way you can pack the truck with the heaviest items on the bottom. Make sure you have rated your items properly in Item Maintenance.

You will be scanning the Bar Codes on the packages to automatically enter in weights in the Order Confirmation Screen. If you have a scale connected to a computer you can weigh the items in the Order Confirmations screen also.

A screenshot of the 'Order Confirmation' screen. The title bar reads 'Order Confirmation'. The screen contains several input fields and buttons. On the left, there are fields for 'Order #' and 'Customer'. In the center, there are fields for 'Ship Date' (00/00/00), 'Route', and 'Confirmed' (0). On the right, there are fields for 'Total' (0.00), 'Lines' (0), and 'GP %' (0.00). At the bottom right, there are buttons for 'Print Invoice', 'Cancel', and 'Accept'.

If you know the order number enter it in or you can click the  to search for the order.

Order Confirmation

Order # 1686 **PICKED** Ship Date 08/07/12 Total 1,115.22
 Customer PINELLI'S CAFE Route 06 Lines 24
 Confirmed 1 GP % 23.00

pRint Invoice Cancel Accept


SC	Scan	Item	Description	Order Qty	Confirm Qty	UOM	Confirm BU	Tot	SS	Price	Extension
		X 40102	BONELESS CC PORK LOINS	1.00	0.00	CS	54.00			3.21	173.34
		X 70150	EGGS LG LOOSE WHITE 15 DZ	1.00	0.00	CS	0.00			2.19	0.00
		X 20650	EXCEL BONELESS RIBEYES	2.00	2.00	CS	83.00			7.57	628.31
		X 50309	BELGIOISO MARSCAPONE CREAM	3.00	0.00	EA	0.00			5.44	0.00
		X 50280	ATHENOS FETA CHEESE 9# TUB	1.00	0.00	CS	0.00			4.09	0.00
		X 70702	GARELICK GAL WHOLE MILK	3.00	0.00	GL	0.00			6.14	0.00
		X 70319	POLLY O RICOTTA CHEESE	1.00	0.00	CS	0.00			2.14	0.00
		X 75992	CALIF. SPINACH	2.00	0.00	CS	0.00			29.35	0.00
		X 75049	PEELED JAR GARLIC	6.00	0.00	EA	0.00			12.04	0.00
		X 75018	GREEN PEPPERS	15.00	0.00	LB	0.00			1.09	0.00
		X 75361	FRESH EGGPLANT	2.00	1.00	CS	1.00		X	27.62	27.62
		X 75226	FRESH STRAWBERRY	1.00	0.00	CS	0.00			32.82	0.00
		X 75470	FRESH CELERY	1.00	0.00	CS	0.00			38.01	0.00
		X 75005	MESQUITA BO	2.00	0.00	CS	0.00			15.40	0.00

Item: 40102 BONELESS CC PORK LOINS UOM CS Order Qty 1.00 Exp Weight 54.00
 Confirmed Qty 0.00 Confirmed Wgt 0.00

The Confirm Qty will be highlighted yellow. You scan the items in the order they appear on the screen or you can randomly scan the Bar Codes for the order.

Lines: Total number of Lines for the Order

Confirmed: Total number of Lines Confirmed for the Order

If you have a scale connected to the computer and you want to confirm a catch weight item that does not have a barcode, place the item on the scale and then click the scale icon  in the first row of the item line. The system will then place the weight of the item at the bottom of the screen.

If you are using barcodes just simple scan the barcode and the system will confirm the item and weight.

SC	Scan	Item	Description	Order Qty	Confirm Qty	UOM	Confirm BU	Tot	SS
		X 20650	EXCEL BONELESS RIBEYES	2.00	2.00	CS	83.00	<input type="checkbox"/>	<input type="checkbox"/>
		X 40102	BONELESS CC PORK LOINS	1.00	0.00	CS	54.00	<input type="checkbox"/>	<input type="checkbox"/>
		X 75033	RED A SIZE POTATOE RQ	1.00	0.00	CS	0.00	<input type="checkbox"/>	<input type="checkbox"/>
		X 75470	FRESH CELERY	1.00	0.00	CS	0.00	<input type="checkbox"/>	<input type="checkbox"/>
		X 10833	SALMON FILLET'S FRESH 3/4	1.00	0.00	CS	35.00	<input type="checkbox"/>	<input type="checkbox"/>
		X 80265	KENS HONEY MUSTARD DRESSIN	1.00	0.00	CS	0.00	<input type="checkbox"/>	<input type="checkbox"/>
		X 80255	KENS THOUSAND ISLAND DRESS	1.00	0.00	CS	0.00	<input type="checkbox"/>	<input type="checkbox"/>
		X 70319	POLLY O RICOTTA CHEESE	1.00	0.00	CS	0.00	<input type="checkbox"/>	<input type="checkbox"/>
		X 75006	TOMATOES 5X6 RQ	1.00	0.00	CS	0.00	<input type="checkbox"/>	<input type="checkbox"/>
		X 75361	FRESH EGGPLANT	2.00	0.00	CS	0.00	<input type="checkbox"/>	<input type="checkbox"/>
		X 75059	GREEN SQUASH RQ	1.00	0.00	CS	0.00	<input type="checkbox"/>	<input type="checkbox"/>
		X 75641	BROCCOLI CROWNS	1.00	0.00	CS	0.00	<input type="checkbox"/>	<input type="checkbox"/>
		X 50280	ATHENOS FETA CHEESE 9# TUB	1.00	0.00	CS	0.00	<input type="checkbox"/>	<input type="checkbox"/>
		X 70150	EGGS LC LOOSE WHITE 15 DZ	1.00	0.00	CS	0.00	<input type="checkbox"/>	<input type="checkbox"/>
	44.00	39.00							

If you need to short ship an item simple click on the SS column checkbox for that item.

		X 75361	FRESH EGGPLANT	2.00	1.00	CS	1.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	27.62
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If you have non-weighted items or items with no barcode you will need to enter in the quantity manually. In the Scan field Type in a *slash /* enter in the Quantity and then press the Enter Key.

	/2	X 75992	CALIF. SPINACH	2.00	0.00	CS	0.00	<input type="checkbox"/>	<input type="checkbox"/>	29.35	0.00
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Once you have confirmed all the items on the order click the **Accept** button to save the confirmations.

Order Confirmation

Order #	1686	PICKED	Ship Date	08/07/12	Total	1,115.22	<input type="button" value="Print Invoice"/>	<input type="button" value="Cancel"/>
Customer	PINELLI'S CAFE		Route	06	Lines	24		<input type="button" value="Accept"/>
			Confirmed	1	GP %	23.00		

If you are not batch printing invoices click the **Print Invoice** button to print the invoice.

Order Confirmation

Order #	1670	SHIPPED	Ship Date	08/07/12	Total	155.20	<input type="button" value="Print Invoice"/>	<input type="button" value="Cancel"/>
Customer	SPRING STREET MARKET		Route	11	Lines	1		<input type="button" value="Accept"/>
			Confirmed	1	GP %	22.93		