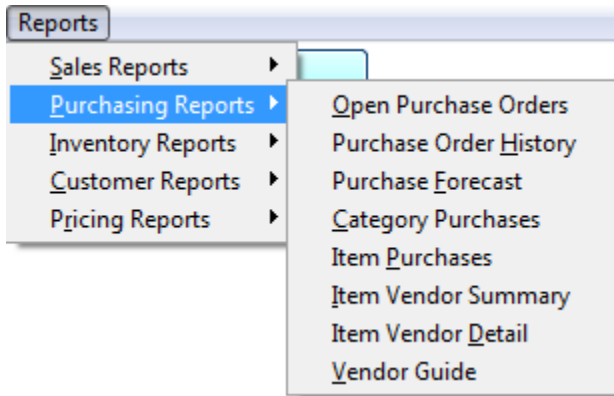
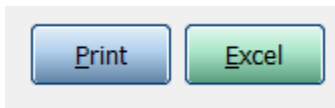


## Purchasing Reports



Once you have selected all your options for the report you will need to select one of the following buttons to run the report.



**Print:** Print the report. If preview is checked print the report to the screen.

**Excel:** Send the report to excel so you can then modify or add to it.

## Open Purchase Orders Report

**Date Selection:** Dates you want for open purchase orders

**Sort By:** Specify the sort order of the report. Choose from Order #, Vendor or Req Date

**Show Detail:** Check this box if you would like the report to display the item number, the description of the item, quantity ordered, and Unit of Measure.

**Preview:** Check this box if you would like this report to display on the screen

OPENPO  
1-800-214-5045

SR2SOFTWARE, INC.  
Open Purchase Order Report

12/22/16  
Page: 1

Order #	Date	Vend #	Vendor Name	Item #	Description	Ord Qty	Recv Qty	Bill Qty	Cost	Extended
5418	05/19/16	S00600	SR2 Food Growers	10012	FRESH HAKE FILLETS S/B	2.00 CS	2.00	10.00 LB	3.00	30.00
				01537	BRISKET WHOLE BLUE CORNED	3.00 CS	3.00	135.00 LB	8.00	1,080.00
				04179	PORK SHANKS 6-7Z	5.00 BX	5.00	5.00 EA	4.50	22.50
				1000001	tea	3.00 CS	3.00	12.00 EA	10.00	120.00
				10003	H/G COD 16/20 BLUE NORTH	5.00 CS	5.00	210.00 LB	62.50	13,125.00
*** DETAIL TOTALS ***							18.00	372.00		14,377.50
5446	07/26/16	C00100	Carando	01537	BRISKET WHOLE BLUE CORNED	2.00 CS	2.00	90.00 LB	8.00	720.00
				04179	PORK SHANKS 6-7Z	2.00 BX	2.00	2.00 LB	4.50	9.00
*** DETAIL TOTALS ***							4.00	92.00		729.00

## Purchase Order History Reports

**Purchase Order History Report**

Date Selection: From 00/00/00 To 08/07/12

Sort By: Order #

Report Options:

- Show Detail
- Preview

Buttons: Print, Excel

**Date Selection:** Dates you want for purchase orders

**Sort By:** Specify the sort order of the report. Choose from Order #, Vendor or Req Date

**Show Detail:** Check this box if you would like the report to display the item number, the description of the item, quantity ordered, and Unit of Measure.

**Preview:** Check this box if you would like this report to display on the screen

POHISTRPT  
1-800-214-5045

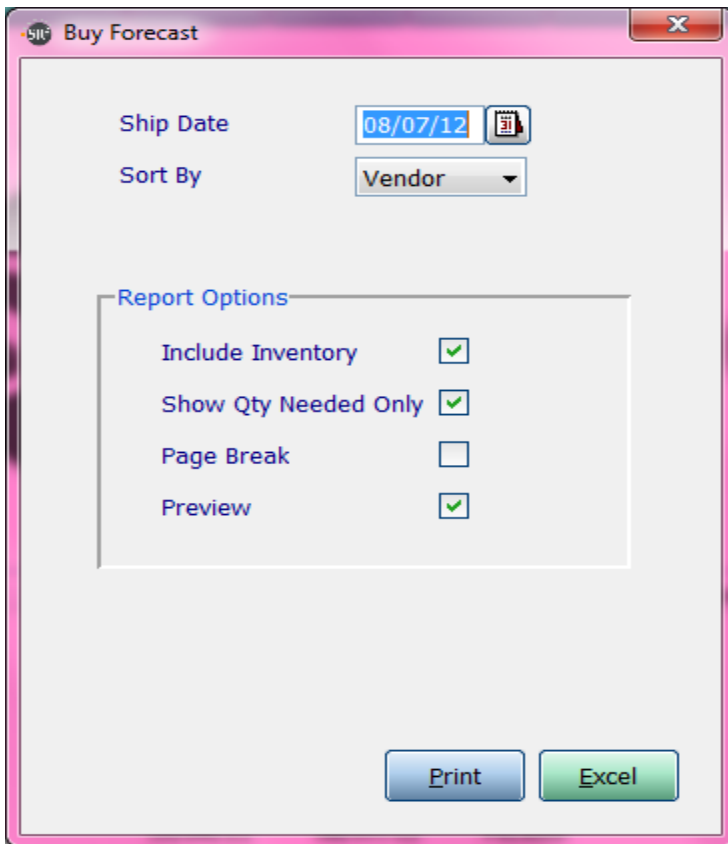
SR2SOFTWARE, INC.  
Purchase Order History Report

09/11/14  
Page: 1

Order #	Date	Vend #	Vendor Name	Item #	Description	Ord Qty	Recv Qty	Bill Qty	Cost	Extended
5307	09/08/14	Q00100	Quality Meats & Seafoods	01536	BRISKET WHOLE PURPLE CORNED	50.00 CS	50.00	1,500.00 LB	1.85	2,775.00
				10015	TUNA STEAK 4 OZ IQF	4.00 CS	4.00	40.00 LB	4.93	197.20
*** DETAIL TOTALS ***							54.00	1,540.00		2,972.20
5308	09/09/14	E00200	Eastland Foods	10109	SCALLOPS 20/30 DRY SEAS	3.00 LB	3.00	3.00 LB	10.44	31.32
*** DETAIL TOTALS ***							3.00	3.00		31.32
5310	09/02/14	S00600	SR2 Food Growers	01536	BRISKET WHOLE PURPLE CORNED	200.00 CS	200.00	6,000.00 LB	1.50	9,000.00
*** DETAIL TOTALS ***							200.00	6,000.00		9,000.00

## Purchase Forecast Report

The Forecast Report will display out of stock items for a specific day. The report displays the quantity on Hand and the quantity need for the orders for the day.



Buy Forecast

Ship Date: 08/07/12

Sort By: Vendor

Report Options:

- Include Inventory
- Show Qty Needed Only
- Page Break
- Preview

Print Excel

**Ship Date:** The ship date on the sales order

**Sort By:** Specify the sort order of the report. Choose from Order #, Vendor or Req Date

**Include Inventory:** Show how much of the item you have in inventory

**Show Qty Needed Only:** Only show the quantity needed to fulfill open orders

**Page Break:** Break the page on the Sort by chosen

**Preview:** Check this box if you would like this report to display on the screen

Item	Description	Manuf #	On Hand	Qty Needed	Last Cost
Vendor: - **Vendor Missing**					
10140	COUNT NECKS		0.00	3.00	15.33
10833	SALMON FILLETS FRESH 3/4		4.00-	7.00	6.29
10901	SCALLOPS BRD 40/60 CT.IBAY		1.00-	2.00	5.38
11017	SHRIMP 16/20 RAW P/D T/ON		4.00-	8.00	9.02
20482	EXCEL/VT PEELED TENDERLOIN		1.80-	3.00	8.18
20519	AA X LEAN SHAVED STEAK		4.00-	5.00	2.99
40102	BONELESS CC PORK LOINS		1.50-	3.00	2.47
50180	1950 CHEDDAR BLOCK CHEESE		1.00-	2.00	2.95
50309	BELGIOISO MARSCAPONE CREAM		2.25-	3.50	4.19
50323	1950 WHOLE MILK MOZZARELLA		3.00-	4.00	3.07
50641	SHRED 50 MM MOZZ 50 W CHED		2.00-	4.00	3.03
70150	EGGS LG LOOSE WHITE 15 DZ		4.00-	7.00	1.69
70319	POLLY O RICOTTA CHEESE		2.50-	5.00	1.65
70702	GARELICK GAL WHOLE MILK		0.75-	1.50	18.92
75005	MESCULIN RQ		3.00-	6.00	11.93
75007	PLUM TOMATO RQ		3.00	2.00	26.60
75059	GREEN SQUASH RQ		2.00	1.00	15.93
75226	FRESH STRAWBERRY		2.00-	7.00	25.27
75361	FRESH EGGPLANT		0.50	2.00	21.27
75470	FRESH CELERY		2.00-	4.00	29.27
75641	BROCCOLI CROWNS		2.00-	4.00	29.27
80174	RED PACK TOMATO PUREE 106		2.00-	4.00	22.02
80245	RED PACK TOMATO PASTE		1.00-	2.00	35.99
80374	CALIF SLICED BLACK OLIVES		2.00-	4.00	63.63
80502	GM ALL TRUMPS FLOUR 50#		15.00-	30.00	22.67
80507	GM FULL STRENGTH FLOUR		12.00-	24.00	22.19
81451	2K PITTED KALAMATTA OLIVES		1.00-	2.00	3.59
81635	WHOLE 12K LARGE KALAMATTA		1.00-	2.00	72.35
90451	HORML SLIC PEPPERONI PIZZA		2.00-	4.00	3.47

Vendor: A00100 - ABC Produce

Vendor: E00100 - Excel Fresh Meats

\*\*\* END OF REPORT \*\*\*                      Need :        156.00

## Category Purchases Report

Category Purchases Report

From To

Category Selection   zzzz

Item Selection   zzzzzzzzzz

Vendor Selection   zzzzzzzzzz

Date Selection

Report Options

Preview Report

**Category Selection:** Enter in a Category, a Range of Categories, or All Categories.

**Item Selection:** Enter in an Item, a Range of Items, or All Items.

**Vendor Selection:** Enter in a Vendor, a Range of Vendor, or All Vendors.

**If you click the buttons that go along with the above options it will allow you to choose non consecutive choices.**

**Date Selection:** Enter in a Date or a Range of Dates.

**Preview Report:** Check this box if you would like this report to display on the screen

For Dates.: 00/00/00 - 08/07/12  
Category..: - zzzz  
Items.....: - zzzzzzzzzz  
Vendor....: - ZZZZZZ

Cat	Category Name	Qty SU's	Qty BU's	Cost \$\$
10	Frozen Seafood Prodcuts	172.00	2,240.00	18,342.30
100	TEST	52.00	2,502.00	165,000.02
11	H/G Frozen	50.00	2,000.00	5,460.00
15	Fresh Seafood	10.00	10.00	140.00
25	FRESH BEEF	98.40	7,315.00	46,713.95
30	Frozen Poultry Products	44.00	440.00	1,806.00
35	Fresh Poultry	6.25	211.00	2,110.00
50	Cheese	10.00	120.00	494.40
60	Frozen	151.00	200.00	9,601.00
75	Vegetables	64.00	64.00	1,546.14
80	Dry Goods	22.00	22.00	567.45
81	Spices	20.00	20.00	98.00
85	Paper	11.00	11.00	564.89
LCI	LANDED COST ITEMS	4.00	4.00	220.00
REDM	REDEMPTION VALUE	1.00	1.00	100.00
**	Report Totals **	715.65	15,160.00	252,764.15

## Item Purchases Report

The screenshot shows a software dialog box titled "Item Purchases Report". It features a title bar with a close button (X). The main area contains several input fields and buttons:

- From** and **To** fields for date selection, with "00/00/00" and "08/07/12" entered respectively.
- Category Selection**, **Item Selection**, and **Vendor Selection** fields, each with a dropdown menu and a "Select Multiple" button.
- Date Selection** field with a date picker icon.
- Report Options** section with a "Preview Report" checkbox that is checked.
- Print** and **Excel** buttons at the bottom right.

**Category Selection:** Enter in a Category, a Range of Categories, or All Categories.

**Item Selection:** Enter in an Item, a Range of Items, or All Items.

**Vendor Selection:** Enter in a Vendor, a Range of Vendor, or All Vendors.

**If you click the buttons that go along with the above options it will allow you to choose non consecutive choices.**

**Date Selection:** Enter in a Date or a Range of Dates.

**Preview Report:** Check this box if you would like this report to display on the screen



For Dates.: 00/00/00 - 08/07/12  
Category...: - zzzz  
Items.....: - zzzzzzzzzz  
Vendor.....: - zzzzzz

Item	Item Description	Qty SU's	QTY BU's	Cost \$\$
10015	TUNA STEAK 4 OZ IQF	58.00	580.00	2,802.40
10017	FRESH HALIBUT FILLETS	10.00	10.00	140.00
10063	SCALLOPS 80/120 DRY IQF	1.00	30.00	117.00
10067	CRAB CLAWS JONAH 16/20	50.00	1,000.00	11,670.00
10328	H/G COD J CUT L	50.00	2,000.00	5,460.00
10741	TROUT 8 OZ. BTFLY FILLET	13.00	130.00	952.90
11143	SALMON 10 OZ WILD S/ON	50.00	500.00	2,800.00
180	VEAL BONES	2.00	100.00	132.50
20220	IBP FLANK STEAK	10.00	720.00	3,549.60
20380	RIBEYE SELECT BONELESS	1.40	105.00	696.15
20650	EXCEL BONELESS RIBEYES	15.00	1,200.00	6,996.00
20692	IBP PSMO PEELED TENDERLOIN	20.00	1,440.00	16,027.20
20800	SMITH BONELESS RIBEYE	50.00	3,750.00	19,312.50
25227	CLIPPED TENDERS 4/10	6.25	211.00	2,110.00
30260	PERDUE HONEY BBQ F/C WINGS	24.00	240.00	1,020.00
FISH	FISH	50.00	50.00	1,025.00
ITEM40	SAMPLE ITEM CASES--40 per Case	50.00	50.00	6,250.00
ORIGINALPO	ORIGINAL PURCHASE ORDER NUMBER	2.00	2.00	0.02
SPICE	ORGANIC SPICES VARIETY	20.00	20.00	98.00
mussell	PEI mussels 10x5lbs	50.00	2,500.00	165,000.00
** Report Totals **		715.65	15,160.00	252,764.15

## Item Vendor Summary Report

Item Vendor Summary Purchases Report

From To

Category Selection

Item Selection

Vendor Selection

Date Selection

Report Options

Preview Report

**Category Selection:** Enter in a Category, a Range of Categories, or All Categories.

**Item Selection:** Enter in an Item, a Range of Items, or All Items.

**Vendor Selection:** Enter in a Vendor, a Range of Vendor, or All Vendors.

**If you click the buttons that go along with the above options it will allow you to choose non consecutive choices.**

**Date Selection:** Enter in a Date or a Range of Dates as shown above.

**Preview Report:** Check this box if you would like this report to display on the screen

For Dates.: 00/00/00 - 08/07/12  
Category..: - zzzz  
Items.....: - zzzzzzzzzz  
Vendor....: - ZZZZZZ

Vendor	Vendor Name	Purchase Qty	BU's	\$ Purchases
Item: 10015	- TUNA STEAK 4 OZ IQF			
A00100	ABC Produce	10.00		48.30
N00100	North Coast Seafood	10.00		48.30
** Total	TUNA STEAK 4 OZ IQF	** 20.00		96.60
Item: 10017	- FRESH HALIBUT FILLETS			
Q00100	Quality Meats & Seafoods	10.00		140.00
** Total	FRESH HALIBUT FILLETS	** 10.00		140.00
Item: 10063	- SCALLOPS 80/120 DRY IQF			
B00200	BEST FOODS	30.00		117.00
** Total	SCALLOPS 80/120 DRY IQF	** 30.00		117.00
Item: 10067	- CRAB CLAWS JONAH 16/20			
S00400	Steve Connolly Seafood	1,000.00		11,670.00
** Total	CRAB CLAWS JONAH 16/20	** 1,000.00		11,670.00
Item: 10328	- H/G COD J CUT L			
N00100	North Coast Seafood	2,000.00		5,460.00
** Total	H/G COD J CUT L	** 2,000.00		5,460.00

## Item Vendor Detail Report

Item Vendor Detail Purchases Report

From To

Category Selection   zzzz

Item Selection   ZZZZZZZZZ

Vendor Selection   ZZZZZZZZZ

Date Selection  00/00/00  08/07/12

Report Options

Preview Report

Print Excel

**Category Selection:** Enter in a Category, a Range of Categories, or All Categories.

**Item Selection:** Enter in an Item, a Range of Items, or All Items.

**Vendor Selection:** Enter in a Vendor, a Range of Vendor, or All Vendors.

**If you click the buttons that go along with the above options it will allow you to choose non consecutive choices.**

**Date Selection:** Enter in a Date or a Range of Dates.

**Preview Report:** Check this box if you would like this report to display on the screen

For Dates.: 00/00/00 - 08/07/12  
Category.: - zzzz  
Items.....: - zzzzzzzzzz  
Vendor.....: - ZZZZZZ

Vendor	Vendor Name	Received Date	Purchase Qty BU's	Price	\$ Purchases
Item: 10015 - TUNA STEAK 4 OZ IQF					
A00100	ABC Produce	10/20/11	150.00	4.83	724.50
A00100	ABC Produce	02/14/12	10.00	4.83	48.30
A00100	ABC Produce	01/04/12	10.00	4.93	49.30
N00100	North Coast Seafood	11/09/11	400.00	4.83	1,932.00
N00100	North Coast Seafood	03/21/12	10.00	4.83	48.30
** Total	TUNA STEAK 4 OZ IQF	**	580.00		2,802.40
Item: 10017 - FRESH HALIBUT FILLETS					
Q00100	Quality Meats & Seafoods	10/18/11	10.00	14.00	140.00
** Total	FRESH HALIBUT FILLETS	**	10.00		140.00
Item: 10063 - SCALLOPS 80/120 DRY IQF					
B00200	BEST FOODS	04/17/12	30.00	3.90	117.00
** Total	SCALLOPS 80/120 DRY IQF	**	30.00		117.00
Item: 10067 - CRAB CLAWS JONAH 16/20					
S00400	Steve Connolly Seafood	11/08/11	1,000.00	11.67	11,670.00
** Total	CRAB CLAWS JONAH 16/20	**	1,000.00		11,670.00
Item: 10328 - H/G COD J CUT L					
N00100	North Coast Seafood	11/09/11	2,000.00	2.73	5,460.00
** Total	H/G COD J CUT L	**	2,000.00		5,460.00

## Vendor Guide Report

Vendor Guide
X

From:  To:

Vendor Selection:  Select Multiple Vendors

Date Selection:

---

Report Options

Preview Report

Print
Excel

**Vendor Selection:** Enter in a Vendor, a Range of Vendor, or All Vendors.

**If you click the buttons that go along with the above options it will allow you to choose non consecutive choices.**

**Date Selection:** Enter in a Date or a Range of Dates.

**Preview Report:** Check this box if you would like this report to display on the screen

Item	Item Description	Last Date Ordered	Last Qty Ordered	Last Purch Cost	Qty To Order	Purchased Qty SU's	Purchased QTY BU'S	Cost \$\$
VendBuy 1-800-214-5045	SR2SOFTWARE, INC. Vendor Guide	08/07/12					Page: 1	
For Dates.: 00/00/00 - 08/07/12								
For Vendor: A00100 ABC Produce								
10015	TUNA STEAK 4 OZ IQF	02/14/12	1.00	4.83	_____	17.00	170.00	822.10
10741	TROUT 8 OZ. BTFLY FILLET	11/09/11	10.00	7.33	_____	10.00	100.00	733.00
180	VEAL BONES	01/24/12	1.00	0.00	_____	1.00	50.00	0.00
20380	RIBEYE SELECT BONELESS	11/01/11	1.00	6.63	_____	1.40	105.00	696.15
75000	ICEBURG LETTUCE 24CT	02/14/12	3.00	35.93	_____	3.00	3.00	107.79
75006	TOMATOES 5X6 RQ	01/04/12	1.00	22.60	_____	2.00	2.00	45.20
75007	PLUM TOMATO RQ	10/18/11	3.00	26.60	_____	3.00	3.00	79.80
75008	6X6 TOMATO	11/01/11	1.00	21.27	_____	1.00	1.00	21.27
75009	BUTTON MUSHROOM RQ	10/04/11	12.00	20.67	_____	0.00	0.00	0.00
75010	LARGE MUSHROOM RQ	10/18/11	5.00	23.33	_____	10.00	10.00	233.30
75012	MEDIUM MUSHROOM RQ	10/04/11	5.00	19.93	_____	0.00	0.00	0.00
75013	PORTABELLA MUSHROOM RQ	10/18/11	6.00	15.33	_____	6.00	6.00	91.98
75014	SHITAKE MUSHROOM B RQ	10/04/11	5.00	18.60	_____	0.00	0.00	0.00
75015	SPANISH ONION RQ	10/18/11	10.00	25.27	_____	10.00	10.00	252.70
75016	RED ONION RQ	10/18/11	1.00	19.93	_____	1.00	1.00	19.93
75018	GREEN PEPPERS	10/04/11	25.00	18.60	_____	0.00	0.00	0.00
75019	RED PEPPERS 15 LB RQ	10/18/11	1.00	25.27	_____	1.00	1.00	25.27
75023	SUPER CUCUMBER	10/18/11	6.00	30.60	_____	6.00	6.00	183.60
75025	50LB FRESH CARROT	10/04/11	20.00	18.60	_____	0.00	0.00	0.00
75031	80CT POTATO	10/04/11	15.00	42.60	_____	0.00	0.00	0.00
75032	90CT POTATOE RQ	10/04/11	10.00	41.27	_____	0.00	0.00	0.00
75033	RED A SIZE POTATOE RQ	10/04/11	20.00	29.27	_____	0.00	0.00	0.00
75034	RED B SIZE POTATO	10/04/11	10.00	29.27	_____	0.00	0.00	0.00
75036	YELLOW SQUASH RQ	10/18/11	2.00	25.27	_____	2.00	2.00	50.54

75960	SHITAKE MUSHROOM A SIZE	10/04/11	5.00	22.60	_____	0.00	0.00	0.00
81555	B&G * DILL * PICKLE RELISH	01/26/12	20.00	26.67	_____	20.00	20.00	533.40
82143	COCA COLA DIET SODA CANS	04/17/12	1.00	11.45	_____	1.00	1.00	11.45
85196	9x12 PAPER PLATE PLATTER	01/24/12	2.00	131.47	_____	2.00	2.00	262.94
CRV	CRV		0.00	0.00	_____	1.00	1.00	100.00
** Vendor Totals **						98.40	494.00	4,270.42