Creating Special Price Lists

Special Price lists will allow you to create price list codes that have certain items assigned to them and you can then apply them to individual customers. The prices for each item will be assigned from the customer's price level.

System Maintenance	Sales	P
<u>B</u> arcode		
<u>C</u> ategory		
C <u>o</u> untry		
Cre <u>d</u> it Reason		
Customer <u>T</u> ype		
<u>F</u> oreign Language		
Fuel Zone		
<u>I</u> tem Tax Lookup		
<u>L</u> ocations		
Payment <u>M</u> ethod L	ookup	
Price Level		
<u>S</u> ales Tax Lookup		
Ship <u>V</u> ia		
Sp <u>e</u> cial Price Lists		
Standard <u>N</u> otes		
Truck <u>R</u> outes		
Units of Measure		
<u>W</u> arehouse		

Special Price Lists Maintenance

🐨 Special Price Lists Maintenance - 01-SR2SOFTWARE, INC.				
<u>F</u> ile				
Special Price List ID	ΠΑ			
Description	Italian			
	<u>W</u> rite <u>Delete</u> <u>Clear</u> <u>Cancel</u>			

Special Price List ID: You have the ability to enter in up to 3 alphanumeric characters. **Description:** Enter in a description of the special price list.

From the File menu choose Special Price List Items.

Special Price List	st Items - 01-SR2SOFTWARE, INC ITA Italian
Item ID	Description
01437	BEEE FLAT IRON STEAK
031186	Juice Lime
04179	PORK SHANKS 6-7Z
06010	Duck Breast
10-2004	ARTIC CHAR 2/4
10000	WICKS CRAB CAKES MD STYLE 108X
10005	SALMON WHOLE FRESH 12/14
10007	H/G POLLOCK O/R
10032	WILD SALMON PORTION 4 OZ.
10078	FRESH WHOLE HALIBUT 125 UP
Item ID	
iteritio	
Item Search	jeth (
Insert	Delete Accept Clear Exit

Click the **Insert** button to add and item to the special price list.

Item ID	100025	2	ibs	
Item Search			<u>م</u>	
Insert	<u>D</u> elete	ccept	<u>C</u> lear	

Item ID: Enter the Item ID of the item you want to add.

OR

Item Search: Enter in a keyword search for the item you want to add.

Click **Accept** to add the item to the price list.

Special Price Li	Items - 01-SR2SOFTWARE, INC ITA Italian	
Item ID	Description	٦
01437	BEEF FLAT IRON STEAK	
031186	Juice Lime	
04179	PORK SHANKS 6-7Z	
06010	Duck Breast	
10-2004	ARTIC CHAR 2/4	
10000	WICKS CRAB CAKES MD STYLE 108X	
100025	ribs	
10005	SALMON WHOLE FRESH 12/14	
10007	H/G POLLOCK O/R	
10032	WILD SALMON PORTION 4 OZ.	
Item ID	244	
Item Search		
Insert	Delete Accept Clear Exit	

Once you have inserted all items that are to appear on the price list click **Exit** to close.

🐨 Customer Maintenance - 01-SR2SOFTWARE, INC.					
<u>F</u> ile					
Customer ID	M7200	Lookup			Active
Customer Name	Melissa's Ho	t Rod Cafe			
<u>1</u> - Genera	al)	<u>2</u> - Contact	<u>3</u> - Credit	<u>4</u> - Routing	<u>5</u> - Notes
Price Level Payment Te State Tax I Taxable? Resale Cert Credit Limit Ignore Brea Invoice Typ Discount % Open Balan Customer P Credit Statu Special Price Master Billin	ID erms D tificate ID t ak Upcharge e e Pricing Link us te List ng Account	I I RI I ✓ I 0 I 1 0.00 154.30 I INormal ✓ BBQ I MBMEL I	Credit Card Info Credit Card Number Expiration Month Security Code Name On Card Address Postal Code Invoice Delivery Merint ♥ E Statement Delivery Print ♥ E Price List Delivery Merint ♥ E Price List Delivery Merint ♥ E	er 00 Expiration Year 00 Expiration Year 00 Expiration Year 00 Expiration Year 01 0 02 0 03 Fax 04 Fax	0000
MBA Individual Statements					
				<u>W</u> rite <u>D</u> elete	Clear <u>C</u> ancel

To apply the Special Price List ID to the customer, go to credit tab in Customer Maintenance and choose the correct ID for the Special Price List option.